

Eleventh Annual Lloyd Houlden Fellowship

The Canadian Association of Insolvency and Restructuring Professionals (CAIRP) invites applications for the Eleventh Annual Lloyd Houlden Fellowship (the "Fellowship"). To a maximum of \$20,000, the Fellowship will be awarded for a paper that addresses current issues in Canadian insolvency policy and practice. Papers should be 7,000 to 10,000 words in length and should be written for an audience consisting of those involved in insolvency practice, insolvency law or in the development and analysis of insolvency policy.

- The author should propose an original analysis of innovative ways to improve the insolvency system, a historical analysis of particular features of the system or an exploration of any other insolvency-related idea.
- Research proposals are invited from anyone, both researchers and practitioners, working in the field of insolvency and restructuring.
- The previous Fellowship papers may be accessed at: <http://www.cairp.ca/about-cairp/lloyd-houlden-fellowship/>.

All applications must include the information requested on the attached form.

Application Deadline
November 30, 2016
8:00 PM EST

Notice of Decision
February 1, 2017

Deadline to Submit Final Paper
(if awarded the Fellowship)
July 15, 2017¹

Assessment Procedure

- The Lloyd Houlden Fellowship Advisory Council will review the applications.
- If the Council deems it useful, it may request an evaluation of the project from experts external to the Council.

Project Budget

In assessing whether or not budget items are reasonable, the Lloyd Houlden Fellowship Advisory Council considers the following:

- Travel expenses:
 - Is the travel essential to conducting the research?
 - Are airfare and accommodation expenses at economy class rates?
- Research:
 - Are the research assistants students or private sector office staff?

How to Submit your Application

- Complete and sign the Application Form;
- Attach all required additional documents; and
- Submit your completed Application Form and documents to CAIRP's Membership and Committee Relations Manager:

Mail:
CAIRP
277 Wellington St. West
Toronto ON M5V 3H2
Attention: Baalqis Hassan

Email:
Baalqis Hassan, Membership
and Committee Relations
Manager
baalqis.hassan@cairp.ca

Fax:
(416) 204-3410
Attention: Baalqis Hassan

If you have any questions about the Fellowship, please contact Baalqis Hassan at (416) 204-3439 or at baalqis.hassan@cairp.ca.

¹ If awarded the Fellowship, you will be required to sign the author release on page 6.

Application Form Eleventh Annual Lloyd Houlden Fellowship

1. Information about you (the "Applicant")			
First Name	Middle Name	Last Name	
Salutation <input type="checkbox"/> Mr. <input type="checkbox"/> Ms. <input type="checkbox"/> Mrs. <input type="checkbox"/> Dr. <input type="checkbox"/> Other Please specify:			
Mailing Address – Number, Street, P.O. Box, Unit/Apartment Number			
City	Province	Postal Code	
Home Telephone	Work Telephone	Cell Phone	Fax Number
Email			
Institutional affiliation, if any:		Area of Research: <input type="checkbox"/> Personal Insolvency <input type="checkbox"/> Commercial Insolvency or Restructuring	
Please include the following information on separate sheets. <input type="checkbox"/> Brief curriculum vitae <input type="checkbox"/> Publications over the last two years <input type="checkbox"/> Research in progress			
2. Applicant's Research Support			
Please provide details for any research support, including the period preceding and/or overlapping the current application. Attach additional pages if necessary.			
Title and Type of Support	Agency	\$ Amount/Year	Status
3. Budget for Proposed Project			
ITEM	AMOUNTS REQUESTED		
Salaries of technical and professional assistants			
Purchase or rental of equipment			
Materials, supplies and incidentals			
Travel (estimated)			
Others			
TOTAL			

4. Details of Budget

If already in receipt of other research funds, include a budget for your total research program. Please justify the budget items above and indicate the location of the research. The objective of the budget items must be reasonable in the context of the research outline.

5. Details of Proposed Research

Short Title of Proposed Research

How will this improve the insolvency system?

Hypothesis

Summary

Please provide the following information (attach extra sheets if necessary). The degree of conciseness and clarity in the description of the proposed research project may have a significant influence on the outcome of the application.

a. Scope and objectives.

b. Theoretical and practical importance.

c. Relationship to work done in the field.

d. Research plans and methods.

e. Schedule of work to be done.

6. Applicant's Signature

Signature

Date

Author Release
Eleventh Annual Lloyd Houlden Fellowship Award

By accepting the **Eleventh Annual Lloyd Houlden Fellowship Award** (the "**Award**"), granted through the Canadian Association of Insolvency and Restructuring Professionals ("**CAIRP**"), you irrevocably grant to CAIRP a perpetual licence to use, copy, distribute, market, translate and commercially exploit, in all languages and media, whether now known or hereafter devised, throughout the world (including, without limitation, in hard copy or via electronic format) your Working Paper (the "**paper**") under or in association with the title **Eleventh Annual Lloyd Houlden Fellowship Award Working Papers**. You hereby represent and warrant that:

- (a) the paper is or will be wholly original;
- (b) the paper is not defamatory and will not infringe upon the privacy, personality, publicity or other rights of any person, firm or corporation;
- (c) you have the exclusive and unfettered right to grant the licence to CAIRP contemplated herein and such licence does not conflict with any rights previously granted by you to any other party or with any other agreement entered into by you; and
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- (e) For further clarity, you acknowledge that CAIRP reserves the right to first publication of your paper.

CAIRP will normally make payment to you of the Award in two instalments, namely, 50% when the Award is announced and 50% on delivery and acceptance of the final version of the paper from you. You will deliver the final version of the paper to CAIRP by no later than July 15, 2017.

You expressly agree that CAIRP may review and comment on drafts of the paper and suggest changes thereto provided that, no modifications will be made to the final version of the paper, with the exception of its general formatting for appearance sake only, once the final version of the paper is accepted by CAIRP. Although payment of the Award is not conditional on publication of the paper, CAIRP is not obligated to publish or otherwise disseminate the paper.

You agree to allow CAIRP to use your name, picture, photograph, likeness and/or biography in connection with the promotion by CAIRP of the paper as contemplated herein.

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This Author Release is governed by and shall be construed in accordance with the laws of the Province of Ontario, Canada and you hereby exclusively attorn to the jurisdiction of the courts of the Province of Ontario.

By signing below you hereby agree to grant to CAIRP a licence in respect of the paper pursuant to the terms set forth above.

Name		Date	
Mailing Address – Number, Street, P.O. Box, Unit/Apartment Number			
City	Province	Postal Code	
Telephone	Fax	Email	
Organization			
_____		_____	
WITNESS		AWARD RECIPIENT	